

Documents and Evaluation of Project Proposals

Call for Proposals
No 2021TC16IPCB005 – 2023 – 3

Priority 1 “Environmentally friendly cross-
border region”

Info days, January 2024



Interreg



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the European Union

IPA Bulgaria – Türkiye

Mecidiye (Meriç) Bridge
Meriç River, Edirne,
Türkiye



General principles

- The Application Form, all Annexes (A) and Supporting Documents (B) must be presented in scanned version (or signed with qualified electronic signatures) using the Joint Electronic Monitoring System (JEMS);
- In case of signed with electronic signature documents, the qualified electronic signature should be issued to the legal representative of the respective project partner as such and not as individuals.



Two types of documents should be submitted together with the Application form

Annexes (A)

These documents should be filled in according to the published templates.

Supporting Documents (B)

These documents justify the eligibility of the project partners and are needed for the implementation of the project.



A1

**Project Partnership
Agreement**

A2

**Partnership and Co-financing
statement**

A3

Project Partner declaration

A4

**Declaration of e-mail address
of the Lead Partner**

A5

SMEs declaration

A6

De minimis state aid declaration

A7

DNSH declaration

A8

Climate proofing assessment



- B1** Document indicating legal status for Turkish partners
- B2** Legalized mandates of delegation
- B3** Decision of the Managing authority/ Board of Directors/ managing person regarding the project development, implementation and sustainability
- B4** Certificates verifying the start date of the business, the main economic activity according to NACE rev. 2
- B5** Annual Financial Statements for the last 3 years preceding the application
- B6** Certificates for Headcount annual work unit for the last 3 years preceding the application
- B7** Justification of lump sum costs



- Ownership act together with cadastral map;
- In case of investment activities within territories/objects with special status - documentation required by the applicable law;
- Copy of letter stating that Environmental Impact Assessment is not necessary or Copy of positive Environmental Impact Assessment;
- Copy of letter stating that the project proposal is eligible according to the current River Basin; Management Plans and Flood Risk Management Plans (BG)/basin based management plans and documents of equivalent meaning (TR);
- Explanatory note for the prevention measures for avoiding pollution of water bodies in emergency situations;
- Approved Detailed Works Design, Explanatory note, Bill of quantities and prices;
- Construction permit;
- Only for SO. 2.1 - Report on the results of an energy efficiency survey/audit;
- Detailed technical specifications for supplies, market analysis.



Assessment of Project Proposals



- The assessment is performed by Assessment Working Group (AWG) and includes:
 - ✓ Verification of the submitted proposals;
 - ✓ Administrative and eligibility check;
 - ✓ Technical and quality assessment.
- In order to be proposed for financing, a project must fulfil all the administrative and eligibility criteria and receive at least 65 points at the technical and quality assessment;
- Separate grids for SO 2.1 Promoting energy efficiency and reducing greenhouse gas emissions and for SO 2.6 Promoting the transition to a circular and resource efficient economy;
- The project proposals is ranked in descending order under each specific objective;
- MC approves lists with projects to be financed, reserves list, list with rejected projects.



Verification of the submitted proposal

Verification of number of electronic submitted project proposals through the Joint Electronic Monitoring system.

The application registered after the deadline will automatically be rejected and will not be subject of assessment.

Administrative compliance and eligibility check

Criteria for administrative compliance – AF, annexes and supporting documents filled in properly and submitted according to the requirements.

Eligibility criteria – compliance with the rules for eligibility of applicants, eligibility of activities and eligibility of expenditures.



Technical and quality assessment

- All project proposals which have passed successfully the administrative compliance and eligibility check will be subject to a technical and quality assessment.
- The technical and quality assessment will be performed on the basis of specific selection criteria, grouped in three general sections in the technical and quality assessment grid (max. 100 points in total):
 - ✓ Project relevance, cooperation character and partnership relevance – max. 20 points;
 - ✓ Technical and quality relevance – max. 60 points for SO 2.1 and max. 65 points for SO 2.6;
 - ✓ Operational assessment – max. 20 points for SO 2.1 and max. 15 points for SO 2.6.



Technical and quality assessment

- In case there are project proposals with an equal number of points, the proposal with higher rank on selection criteria “Project relevance, cooperation character and partnership relevance”, will be ranked first. In case the project proposals are with equal number of points on selection criteria “Project relevance, cooperation character and partnership relevance”, will be ranked first the project with higher rank on selection criteria “Technical and quality relevance”. In case there are project proposals with equal number of points of all selection criteria, will be ranked the proposal that was first submitted in JeMS.
- In case of disagreement with the outcome of the selection procedure, each Lead partner may issue a complaint towards the decision of the Monitoring Committee, following the standard complaint procedure described in Attachment 2 “Complaint Procedure” to the Guidelines for Applicants.

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THANK YOU!